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IN THE UNITED STATES DISTRICT COURT

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FOR THE NORTHERN DISTRICT OF CALIFORNIA

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DAVID J. LEE NO. CV 07-04765 CRB
v. Plaintiff,
AMERICAN EXPRESS TRAVEL RELATED CLERK'S NOTICE RE: FAILURE
SERVICES Defendant. / AND/OR REGISTER AS AN E-
FILER

16 On **September 17, 2007**, counsel for **plaintiff David J. Lee** filed a **Complaint (document no. 1)**
17 manually, on paper. This case has been designated for electronic filing, pursuant to Local Rule 5-4 and
18 General Order 45.

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20 The above mentioned paper document has been filed and docketed. However, General Order 45
21 provides at Section III that cases assigned to judges who participate in the e-filing program "shall be
22 presumptively designated" as e-filing cases. Therefore, counsel for **plaintiff David J. Lee** should
23 submit the **Complaint**, in PDF format within 10 days, as an attachment in an **e-mail** message directed
24 to the judges chamber's "PDF" email box listed at <http://ecf.cand.uscourts.gov>. (Click on the **Judges**
25 button and follow the procedure listed there). Do **not** e-file a document which has been previously filed
26 on paper, as is the case with the above mentioned filing. All subsequent papers should be e-filed.

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28 Further, General Order 45 provides at Section IV (A) that "Each attorney of record is obligated to

1 become an ECF User and be assigned a user ID and password for access to the system upon designation
2 of the action as being subject to ECF." Counsel in this case who have not yet registered as ECF Users
3 must do so immediately. Forms and instructions for registering can be found on the Court's Web site
4 at ecf.cand.uscourts.gov.

5 Dated: October 3, 2007

Maria Loo
Deputy Clerk

